

LINCOLN PARISH LIBRARY BOARD OF CONTROL

Minutes of Meeting

October 20, 2022

The Lincoln Parish Library Board of Control Meeting was called to order at 5:00pm by Chair Amy Miller. Board members Jan Canterbury, Amy Miller, Mary Jo Cooper, William (Bill) Jones, and Diana Humphries were present. Absent from the meeting were Richard Durrett, Sandra Dupree, Eric McCulloch and Deborah Gilliam

Mrs. Canterbury made the motion to approve the agenda as presented. Mrs. Humphries seconded the motion. All yes, motion carried.

There were no public comments.

Mr. Jones made the motion to approve the minutes for both the September 2022 regular meeting and October 13, 2022 special meeting. Mrs. Humphries seconded the motion. All yes. Motion carried.

Chair Miller turned the floor over to Director Bolom, who presented the updates and changes to the Library's "Materials Selection Policy" and its accompanying "Request for Reconsideration of Library Materials" form. Mr. Bolom commented, in review of the policy, that the review committee that is part of the consideration process was not defined in the policy. Bolom also cited changes made to align the Library's policy wording with that found in supporting American Library Association's documents. Grammatical fixes were also done. The form got a complete update, since no editable version of the document could be found. Bolom noted the word choices used in the form to not only make it more understandable, but also to update the reconsideration process for materials other than print. He went on to add an additional change where this was forgotten. Instead of just "citing page numbers," he suggested the addition of "illustrations, time stamps, etc." Mrs. Miller pointed out that the added section which defined the review committee and its four members could lead to the possibility of a tie in its decision. Mr. Jones made a motion to approve the presented policy and accompanying form, with an additional statement to address the committee's tie being broken by the Director and the inclusion of the additional suggested wording to the form by Director Bolom. Mrs. Cooper seconded the motion. No further discussion. All yes. Motion carried.

Director Bolom explained the need to add the phrase "in any aspect associated with library materials and services" to the Library's "Unattended Children Policy." This addition would align with the verbiage it shares with the "Materials Selection Policy" per the updated version just passed. Mr. Jones made a motion to approve the addition of the phrase, and Mrs. Humphries seconded the motion. No discussion. All yes. Motion carried.

Mr. Bolom shared the request for a special use of the Library Events Center for a possible Gospel Music Festival being organized by Mr. Santoria Black of the local radio stations. The reasons for the request were twofold. Firstly, Mr. Black would like to make the Library a sponsoring partner of the event with hopes for a cut in rental costs. Secondly, the event would change an admission fee to recoup expenses of organizing the event and securing performers. Mr. Jones stated that the rates for the Events Center

were already low compared to other venues in the area. Mrs. Miller pointed out that policy does not allow for tickets to be sold for events held in the Events Center. Within discussion the Board members present decided to hold with policy and that the Library would not be able to accommodate Mr. Black at this time.

The Events Center, Compensation Plan Committee, and Bylaws committees had nothing to report.

There was no correspondence or communication to discuss.

Director Bolom presented the Board with the financials and statistics for September 2022. He pointed out that September, being Library Card Sign-up Month, saw the highest new library cards issued so far this year. Mrs. Miller asked when the budget would be ready for review, and Mr. Bolom said that he would be meeting with Michael Sutton and Laura Hart at the Parish office the following week, with the goal of having a budget ready to present in November.

In his report for professional activities, Director Bolom stated that he and Mrs. Canterbury attended the annual meeting of the Trailblazer Library System in Farmerville on September 30, 2022.

Projects cited included the purchase of shopping carts for patron use around the library. Mr. Bolom explained his decision to go with Scout Carts due to their design and versatility. Wheels are rolling on the ILS conversion to Book Systems, with initial paperwork being done. The Friends of the Library Annual Meeting held on Saturday, October 8, 2022 was a complete success with almost everyone in attendance taking a spot either on the Friends board or as a volunteer with book sale projects. Mr. Bolom asked Board Members for attendance for the November meeting with the hopes to book a photographer to come to the Library and get updated pictures for the webpage. He will send out a survey to members and make a plan.

Bolom mentioned that two new part-time staff were hired to replace a full time position in the Children's department. The same was done in the Circulation department. Mr. Bolom thanked the board for their decision to change LPL Staff Day so that staff could attend the LaSSAL conference. From comments made, staff enjoyed the engaging sessions, learning new things and meeting new people who do similar work at other libraries.

Bolom reported on two outreach events, both of which involved promotion of Library materials for studying and standardized test preparation. Teen Coordinator Kris Patrick headed up presentations at Lincoln Prep (9/29) and Rolling Hills Hi-Set Classes. He noted that the first Monday Night Movie and the Ice Cream Social were both a success. The Library's "Fall into a Book Festival: *Charlie and the Chocolate Factory*" was a hit, with over 280 patrons, children, and staff having a great time. The next major activity will be Pictures with Santa on Saturday, December 10.

With no further discussions, Mr. Jones made a motion to adjourn the meeting. Mrs. Canterbury seconded the motion. All yes. Motion carried.