

Library Events Center Fee Schedule

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For more information contact
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Email at kpatrik@mylpl.org

Venue Space	Half day (1-4 hrs.)	Full day (5+ hrs.)	Theatre Seating	Classroom Seating	Banquet Seating	Reception Standing	Space Dimensions	Sq. Ft.
Dubach Room	\$150.00	\$300.00	100	50	50	100	43x25	1240
Choudrant Room	\$150.00	\$300.00	100	50	50	100	43x22	1020
Simsboro Room	\$150.00	\$300.00	100	50	50	100	43x23	1055
Dubach/ Choudrant	\$300.00	\$500.00	200	100	100	215	43x47	2021
Choudrant/Simsboro	\$300.00	\$500.00	200	100	100	215	43x45	1032
Auditorium (Dubach/Simsboro/Choudrant)	\$400.00	\$600.00	340	150	150	315	43x70	3010
Grambling Room	\$350.00	\$550.00	200			235	43x52	2335
Ruston Room	\$500.00	\$800.00	615	340	500	675	70x83	6765
Grambling/Ruston Room	\$750.00	\$1,000.00						
Events Center (All spaces)	N/A	\$1,200.00						12, 415

Set-up /take down/clean-up time should be within the requested time frame.

Ancillary Fees

Projector/Screen	\$25.00
Podium w/attached mic	\$25.00
Wireless Mic	\$25.00
Sound System	\$40.00
Dry erase board	\$15.00
Easel paper	\$20.00
5' Round Table	\$20.00 (includes handling)
Boston Grand Piano	Please inquire
18" X 5' tables	No charge
36" X 8' tables	No charge
Chairs	No charge
Wireless Internet	No charge
Security (If required)	\$30.00 per hour, per officer

Please use estimates above as a guideline when planning your event.

The following factors can affect seating:

- *Size and arrangement of tables*
- *Amount of space between tables*
- *Catering/food/drink tables.*
- *Utilizing the projection screen (Tables/chairs generally need to be father away from the screen.)*